

## SUMMARY

I am an experienced packaging worker with over five years in the industry. I am skilled in handling, labeling, and preparing products for shipping. I work well in fast-paced environments, follow safety rules, and complete tasks on time. I am now seeking an opportunity in the Australian packaging industry where I can utilize my skills, expand my knowledge, and advance within a strong and professional team.

## SKILLS

- Operating packaging machinery
- Quality control and inspection
- Product labeling and barcoding
- Manual and automated packaging
- Inventory management
- Loading and unloading products
- Compliance with safety regulations
- Maintenance of packaging equipment
- Attention to detail
- Material handling
- Assembly line work
- Time Management

## EDUCATION

### Higher Secondary Certificate

Rokanuddin Molla Girls College, Dhaka.  
Passing Year-2017

### Secondary School Certificate

Panchgaon High School, Dhaka.  
Passing Year-2013

## WORK EXPERIENCE

### Packaging Worker

Cisco Packaging Works Pvt. Ltd., Dhaka • 04-2023 to 08-2025

- Recorded production data as required on log sheets or in computer systems.
- Completed checklists as required.
- Performed troubleshooting on the automated packaging equipment for equipment faults, jams, or automation stops.
- It reported issues to supervisors and maintenance personnel for timely resolution of line issues.
- Performed product and packaging change-overs as scheduled.

### Packaging worker

Daraz Bangladesh, Dhaka. • 12-2020 to 01-2023

- Utilize advanced packaging software & tools to efficiently process & fulfill commerce orders for Daraz BD.
- Ensure accurate & secure packaging of diverse products to prevent damage during transit & enhance customer satisfaction.
- Coordinate with the logistics team to streamline the packing process, optimizing turnaround times.
- Implement & uphold Daraz BD's packaging standards & procedures to maintain brand consistency & quality assurance.
- Conduct audits of packaging materials to ensure operational excellence and improvement.

## LANGUAGE

### English

- Reading  70%
- Listening  65%
- Writing  60%
- Speaking  55%