

MD SAIMUL HOSEN

Computer Operator



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- Arifpur, Beltia Madrasa, Jamalpur -2000, Bangladesh.

EDUCATION

Bachelor of Computer Science and Engineering

- Asian University of Bangladesh
Passing year-2020

Higher Secondary Certificate

- Technical School And College, Jamalpur.
Passing year-2015

Secondary School Certificate

- Technical School And College, Jamalpur.
Passing year-2013

SKILLS

- Expertise in warehouse management software
- Problem Solving
- System Monitoring & Troubleshooting
- Operating System Proficiency
- Automation & Scripting
- Data Backup & Recovery
- Network & Hardware Support
- Inventory management
- Security & Access Control
- Performance Optimization
- Incident Management & Reporting
- Documentation & Process Improvement
- Technical Support & User Assistance
- Time Management
- Microsoft Office

SUMMARY

A dedicated and results-oriented Computer Operator with 3 years of experience in warehouse operations. Proven ability to manage and maintain computer systems, troubleshoot software and hardware issues, and ensure the smooth functioning of daily processes. Seeking to contribute my technical expertise and problem-solving skills to a dynamic team in a growing organization.

WORK EXPERIENCE

Computer Operator

05-2019 to 12-2021

Euphoria Apparels Ltd. (Bengal Group)

- Managed daily computer operations, ensuring systems were running smoothly and efficiently.
- Operated specialized warehouse management software to track inventory, process orders, and generate reports.
- Troubleshoot and resolved technical issues related to hardware and software in the warehouse environment.
- Monitored network systems and conducted regular backups to prevent data loss.
- Worked closely with warehouse staff and management to streamline processes and improve system efficiency.
- Provided technical support to staff, helping them with system usage, and software-related queries.
- Trained new staff on using warehouse management systems and computer protocols.

LANGUAGE

English

- Reading 75%
- Writing 70%
- Speaking 55%
- Listening 65%