

RUMA BEGUM

PACKAGING WORKER

CONTACT

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Bagdia, Bakerganj, Kashobkathi,
Barishal - 8222, Bangladesh.

EDUCATION

Junior School Certificate

Bashir Uddin Adarsha School,
Dhaka



Passing Year: 2003

SKILLS

- Operating packaging machinery
- Quality control and inspection
- Assembly line work
- Product labeling and barcoding
- Manual and automated packaging
- Inventory management
- Loading and unloading products
- Compliance with safety regulations
- Maintenance of packaging equipment
- Efficient time management
- Attention to detail

LANGUAGES

English

- Reading  85%
- Writing  75%
- Listening  65%
- Speaking  60%

PROFILE

Dedicated and detail-oriented Packaging Worker with six years of hands-on experience in the packaging industry. Proficient in operating a wide range of packaging machinery and equipment, with a strong focus on quality control and safety compliance. Adept at managing high-volume production lines, ensuring accurate and efficient packaging processes, and maintaining a clean and organized workspace. Known for excellent teamwork and the ability to meet tight deadlines in fast-paced environments. Seeking to contribute my skills and expertise to a dynamic team in Australia's packaging sector.

WORK EXPERIENCE

Packaging Worker

03/2023 - 08/2024

Daraz ,Bangladesh, Dhaka

- Utilize advanced packaging software and tools to efficiently process and fulfill e-commerce orders for Daraz BD.
- Ensure accurate and secure packaging of diverse products to prevent damage during transit and enhance customer satisfaction.
- Coordinate with the logistics team to streamline the packing process, optimizing turnaround times.
- Implement and uphold Daraz BD's packaging standards and procedures to maintain brand consistency and quality assurance.
- Conduct regular audits and inspections of packaging materials and inventory to support continuous improvement initiatives and operational excellence.

Packager

07/2018 - 11/2022

Elephant Packaging Factory, Dhaka

- Checked quality of packaging -making sure seals and dates are correctly.
- Loaded and unloaded bakery items from machines or conveyers.
- Moved package goods from traying area to assigned location in shipping or storage area.
- Examined products to verify conformance to quality standards.
- Always maintained a clean & safe work area, as well Maintaining all food plant GMP's.