

# Ruma Begum

Packager

+8801736-370050  
rumbe66.ea@gmail.com  
Boro Madhobpur, Kotwali, Vuar kandi-  
7801, Faridur, Bangladesh.



## Summary

As a packager, my responsibilities include preparing goods for shipment, ensuring the accuracy and completeness of orders, and maintaining a safe and organized workspace. I am skilled in packaging techniques and have experience operating various packaging equipment. Additionally, I am detail-oriented, able to meet deadlines, and committed to providing high-quality service.

## Skills

- Attention to detail
- Quality control
- Physical stamina
- Time management
- Safety awareness
- Communication
- Organizational skills

## Education

Secondary School Certificate:

Faridpur High School.

## Work history

Packager – 10/2021 to 07/2023

Caltex Ltd., Dhaka

- Gathering and organizing materials, components, or products for packaging as per specifications.
- Inspecting items for defects and quality assurance before packaging.
- Wrapping, sealing, and labeling items using appropriate methods and materials.
- Affixing accurate and clear labels, barcodes, or product information.

Packager – 04/2019 to 09/2021

Foodspot Inc., Dhaka

- Prepare products for shipment: Packers are responsible for properly packaging products to ensure their safe and secure shipment.
- Check and verify orders: Packers must carefully inspect products and orders to ensure accuracy and completeness before packaging.
- Operate packaging equipment: Packers operate various packaging equipment such as sealing machines, labeling machines, and pallet.