



MOHAMMAD SHOPON MIAH

Contact

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61/2, Bilashdi, Ward No-01, Narsingdi Sadar,
Narsingdi
Sadar-1600, Narsingdi. 

Profile

I'm a professional Driver.6 years experience.

Reliable and focused Personal Driver with an excellent reputation for punctuality and flexibility. Available at all times on very short notice. All passengers and clients treated with superior courtesy and efficiency. .

Professional Experience

Driver

Transport Company Saudi Arabia

SEP 2014

Education

(May 2015)

Junior School Certificate

Uttar Khamer M.A High School

Passed my junior school certificate from Uttar Khamer M.A High School.

Key Skills

Hardworking
Communication
Cleaning Techniques
Deep Sanitation Practices
Basic Maintenance
Effective Time

- Kept detailed mileage and fuel reports to track overall fuel costs..
- Achieved consistent safety targets by adjusting driving to different road and traffic conditions, balancing loads, and avoiding dangerous driving actions..
- Followed all relevant traffic laws and safety regulations.
- Maintained professional and friendly demeanour during deliveries to uphold company reputation..
- Obtained signatures from customers upon delivery of goods.
- Drove safely in various weather and road conditions to avoid accidents.
- Updated logs and tracking documents accurately and according to schedule requirements. Cleaned vehicle regularly to maintain professional appearance.
- Answered, scheduled, and responded to reservation calls at specific times and locations.
- Loaded and secured items in trucks to avoid damage to parcels during delivery.
- Upheld high standards of professionalism and discretion when working with high-value clients.

Personal

Name: **Osman Goni**
Father: Rafiqul Islam
Mother: Sahanara Begum
Date of Birth: March 10st,1987
Nationality: Bangladeshi
Passport Number: **EK0229941**
NID Number: **0000000000**

Other's Experience

Cleaner

ABC Restaurant Ltd.

Responsibilities-

- Prepared and arranged appetizer, salad, and dessert ingredients for line cooks.
- Operated a variety of food appliances and equipment.
- Operated cash register and credit card machine to process guest payments.
- Placed food orders with kitchen and delivered food to guest tables.
- Upheld sanitary and safety standards in completing all tasks.

JUN 2010
AUG 2012

